



JACKSONVILLE
RANCH CLUB

Home Owners Association

Jacksonville Ranch Club Homeowners Gate Access

Guest Communication: Your name and telephone number can be programed into the DoorKing telephone entry system under a specific DIRECTORY CODE. This directory code can be four digits long. When a guest comes to visit you, they will look up your name in a resident directory (located on the LCD display. Your DIRECTORY CODE will be shown next to your name. Your guest will enter this code on the keypad (or press call when your name is displayed. A guest cannot enter your telephone number on the keypad nor can they see your phone number programed in the system.

Granting or Denying Access to your Guest: Once you have answered the phone call and you have identified your guest, you have the choice to either grant or deny access to your caller.

Touch Tone Phones Only

To GRANT ACCESS to your guest press 9 on your touch tone telephone. The telephone entry system will respond with a confirmation tone indicating that the gate is opening and will automatically disconnect itself. If your newer telephone emits a very short duration tone when 9 is pressed you may have to press 9 in succession (99) rapidly to open the gate.

To DENY ACCESS: to your guest, press the # key on your touch tone telephone. You can simply hang up but it holds the system open for 1 minute.

CALL WAITING: If you are on your telephone when a guest tries to contact you from the gate entry system, they will hear a busy signal and will have to wait for you to end your call before they contact you. To eliminate this problem you can order call waiting from your local telephone company.

PRIVACY: If you **do not** want your name listed in the call box directory please advise the property management company or make a note on the gate access form when you request a code. Your telephone number can be stored in the system without your name being displayed on the directory. If you choose this option, you will need to inform your guest YOUR directory code. Each gate could have a different entry calling code if you choose this option.

With Caller ID: You can program your telephone to display which gate is calling you. The Paddington Way Gate phone number is 904-683-2275 and the Jubilee Gate is 904-337-1176.